

Under the Umbrella

Services for Children with Special Needs

Mission statement :

UTU welcomes children with a variety of unique learning abilities. Our program integrates language, communication, social skills, and other appropriate skills necessary in a classroom setting. UTU focuses on children diagnosed with a variety of learning abilities, auditory and cognitive processing deficits, intellectual delays, sensory integration needs, and autism. UTU provides a natural, yet structured environment that welcomes and accommodates each child's unique personality and learning style.

Nondiscrimination Policy: Under the Umbrella admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at our educational facility. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other educationally-administered programs

" Under the Umbrella" is a non-profit Texas corporation

www.under-the-umbrella.com
214.603.6049

Dear Parents/Guardians:

The staff and administration of Under the Umbrella would like to thank you for your interest in our programs. Enclosed you will find information pertinent to enrollment. Please look through the packet carefully, and if you should have any questions, please contact us.

STEP 1: Complete Application for Admission

STEP 2: Schedule an appointment for a Parent Interview

STEP 3: Complete all forms and notarize where indicated.

STEP 4: All forms must be completed before a final acceptance into our program.

Thank you very much for your cooperation, and we look forward to serving you and your children.

**Sincerely,
Lesli Bernanke
Director of Special Programs
Under the Umbrella**

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214.603.6049**

Form # 1
APPLICATION for ADMISSION FORM

Under the Umbrella offers specialized services for a variety of learners. We welcome and encourage typical and non-typical learners regardless of race, color, sex, religion, national origin, or sexual orientation.

Our admission policy is contingent on the student with special needs and their parents' or guardians' unconditional involvement. Parent(s), guardian(s), school administrators, and support specialists all play an important role in the overall growth and development of our students.

Student's Personal Information

Student Name: Last: _____ First: _____ M _____

Sex: Male: _____ Female _____ Date of Birth _____ Age: _____

Current Address: _____

City: _____ State: _____ Zip Code: _____

Communication Ability: Verbal _____ Non-Verbal _____ Other: _____

Diagnosis: Primary _____ Secondary: _____ Tertiary: _____

1. Autism
2. Speech Impairment
3. Intellectual Disability
4. OHI
5. Seizure Disorder
6. Learning Disability
7. Auditory/Cognitive Processing
8. TBI
9. Other: _____

Current Medications: _____

Will medication be required to be administered by staff? Yes _____ No _____ (if yes, complete medication release form)

Parent/Guardian Information

Mother's Name _____
First Middle Last

Place of Employment

Name	Address	City	State	Phone #
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Father's Name

First	Middle	Last
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Place of Employment

Name	Address	City	State	Phone #
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Home Address:

Street	City	State	Zip
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Home Phone # _____

Mother's Cell # _____ Email: _____

Father's Cell # _____ Email: _____

Policies/Procedures for Enrollment:

1. We require that one or both parents visit the school to learn more about the programs, see the facilities, and meet our team members.
2. A deposit is required. This deposit is non-refundable and cannot be applied to any other program or for the following year. This policy applies anytime a student enrolls or re-enrolls in any of our programs.
3. Under the Umbrella offers continuous enrollment in our programs throughout the year; a student may be admitted at any point during the semester, provided we have space available.
4. The requested application form, IEP's, student profile, and medical records are solely for the purpose of assisting us in evaluating your child for potential admission.
5. Helping your child develop the building blocks for the future in the areas of communication, language, social skills, school readiness, and emotional development is a major goal at UTU. Therefore, we ask that parents follow through at home with requests that will enhance the overall development of your child.
6. All children are admitted on a **probationary period**, to ensure that each child will benefit from our program. If our current services do not meet your child's needs, we will discuss other viable options in order to ensure appropriate services and programming for each child. If it is determined that your child will not benefit from remaining enrolled at UTU, please note that there are **no refunds** of any kind.
7. Parent Handbooks and all paperwork must be completed and returned 2 weeks prior to start date.
8. The actual program hours are from 8:45-2:45 Monday through Friday. We also offer our PEER INTERACTION CLUB from 2:45 until 6:15. If you require early morning drop-off, please let us know and we may be able to provide this for you for an additional fee.
9. In order to maintain our low student to teacher ratio of 1:4 as well as provide quality services, speech and group social skills, motor and movement classes, 1:1 services and group activities, our

tuition ranges from \$7650 to \$16,200. Payments may be made on a 9month cycle or 12 month cycle

10. A credit card is required to be held on file. It will only be charged if payment is 3 days late or you would like for us to debit your account each week/month for tuition. A \$5.00 processing fee is added for this service each month.
11. A 30 day withdrawal notice is required should you decided to discontinue any services offered at Under the Umbrella. You will be required to pay for the **following** month's tuition regardless of when the 30 days withdrawal notice is given.
12. All payments are due on the first of each month. A \$50 late fee will be added to the monthly tuition should your payment be more than 2 days late.

Quick Checklist for Parents Paperwork:

1. Completed Admission Application Form
2. Application Fee (\$50)
3. Current IEP – if applicable

I certify that all the above information is accurate to the best of my knowledge. I understand that there is a \$50 non-refundable application fee due with this application.

Signature of Parent/Guardian: _____ Date: _____

Please do not write below this line

Payment Method _____
Credit Card # _____ / Exp _____
Check # _____
Program:

FT: _____ (M-F from 8:45-2:45) **\$1800 per month**
PT: _____ (3 full days from 8:45-2:45 or 5 half days) **\$1350 per month**
Early Learning Program: _____ (3 Morning or Afternoon) **\$850 per month**

Individual Support Service Program _____ (\$40-\$50 per hour**)

** Monthly Price varies due to individually designed hours.

Contact us at:

utuprograms@gmail.com
www.under-the-umbrella.com
214.603.6049